



CLAIMS REQUIREMENTS

To help us determine whatever insurance benefit is due, please submit the claim forms and documents indicated below by the checkmark (✓).

- () **Certificate of Claimant** (form/s enclosed), to be accomplished by every beneficiary of legal age and have it notarized.
- () **Certificate of Attending Physician** (form/s enclosed), to be accomplished by every physician who has attended to the deceased during and before last illness.
- () **Claimant's Authorization** (form/s enclosed), to be accomplished by spouse/beneficiary of legal age.
- () **Identification of the Deceased** (form/s enclosed), to be accomplished by a competent person acquainted with the deceased and fully aware of his/her death but not interested in the claim.
- () **Death Certificate** issued by the Local Civil Registrar of the place of death, bearing his signature and seal of his office.
- () **Policy Contract/ Insurance Certificate.** Should be submitted along with other claim requirements, if Policy Contract/Insurance Certificate is lost or could not be found, an affidavit of Lost of Policy Contract/Certificate should be executed by the beneficiary/ies.
- () **Birth or Baptismal Certificate of the Deceased.**
- () **Birth or Baptismal Certificate/s of beneficiary/ies. (You & Brother of the Insured)**
- () **Proof of Relationship.** This is required for a beneficiary who is not the child, spouse, brother or sister of the deceased insured. An affidavit should be executed by the beneficiary tracing his/her relationship with the deceased attaching thereto proofs supporting his/her signed statement.
- () **Marriage Contract/Certificate** of the spouse-beneficiary.
- () **Guardian's Bond Approved by the Court** over the property of the minor beneficiary/ies in case the latter's share in the death proceeds exceed Php50,000.00.
- () **Affidavit of Guardianship.** This must be accomplished by the father or mother of minor-Beneficiary if the share of the minor is Php50,000.00 or less.
- () **Requirement for Violent Death.**
- () Certified copy of **Investigation Report** of Police authorities and/or NBI.
- () Certified copy/ies of **Sworn Statement/s** on file with any and all of said police authorities or if none, affidavits of at least two witnesses to the incident or if there be no such witnesses, affidavits of at least two persons cognizant of the circumstances surrounding insured's violent death.
- () Certified copy of **Criminal Complaint or Information** filed in court, if any.
- () Certified copy of **Investigation Report** of Police authorities and/or NBI.
- () Certified copy of **Autopsy Report or Post Mortem Examination Report**, if any.
- () Certified copy of **Ante-Mortem Statement**, if any.
- () **Newspaper clippings**, if any.

Additional papers may be required if necessary. Documents issued or executed abroad should bear the authentication of the Philippine Embassy or Consulate in the area.

Very Truly Yours,